

Texas Wholesale Distributors Database

1. Who must file the report?
 - All wholesale distributors selling to customers in Texas.
2. How often is the report to be submitted?
 - Monthly
3. What day of the month is the report due?
 - 15th of the month
4. What items are to be reported?
 - Schedule II-V
5. Which transactions are to be included in the report?
 - The TWDD system can accept all status codes if a distributor needs to send the same data that is sent to the DEA ARCOS program. However the below two codes are the only required status codes.
 - ARCOS Disposition Transaction Codes (Decreases to Inventory)
S - Sale, Disposition, or Transfer
 - Miscellaneous Transaction Codes
7 - No ARCOS Activity for the Current Reporting Period

For facilities located both within and outside of the state of Texas sales, dispositions, and transfer transactions to registrants located within the state of Texas are required.

6. Are DEA ARCOS corrections to be included? (DEA allows corrections to be submitted for previous reports in subsequent reports)
 - Corrections where the transactions have been rejected by DEA (include correction IDs provided by DEA to be included in the report) may be included in the report.
 - Deletes, adjustments, or late transactions that are used to correct previously submitted information that was later to be found incorrect by the reporting facility may be sent separately or in the following month's data.
 - Distributors will be notified of errors via email.
 - This correction number must be included in the error record when it is resubmitted the following month. This mimics the DEA ARCOS error correction process.
7. If a facility has no transactions to report for the reporting period is a report required. This 'zero report' contains a header record identifying the reporting facility and a single transaction record with a transaction code of '7' (per DEA ARCOS coding) which indicates there were no transactions to report.
8. How are the report files to be named?
 - The reporting facility DEA number followed by the reporting date. For example:
RW1234567.09302013.txt

9. How is the report to be sent?

1. Automated submittal via SFTP is available. Request an SFTP account by emailing distributor@pharmacy.texas.gov.
2. File upload is also available at <https://twdd.pharmacy.texas.gov>

Basic Authentication is:

Name:

TWDDGeneralAccess

Password:

TWDDgeneralpassword

Then you register an account with your own email and own password, activate the account and upload ARCOS files.

10. Testing will be done using the same sftp and website upload. Files should simply have the “TEST” at the beginning of the file name.

- The word “TEST” followed by the reporting facility DEA number followed by the reporting date. For example: TESTRW1234567.09302013.txt

DEA ARCOS Control Record Layout

Field Name	Field #	Field Length	Position Location	Type
Reporting Registrant Number	1	9	1-9	Alphanumeric
Control Asterisk	2	1	10	Alphanumeric
Reporting Period	3	8	11	Numeric
Frequency	4	1	19	Alphanumeric
Central Reporter’s Registrant	5	9	20-28	Alphanumeric
Filler	6	52	29-80	Alphanumeric

DEA ARCOS Detail Record Layout

Field Name	Field #	Field Length	Position Location	Type
Reporting Registrant Number	1	9	1-9	Alphanumeric
Transaction Code	2	1	10	Alphanumeric
Action Indicator	3	1	11	Alphanumeric
National Drug Code	4	11	12-22	Alphanumeric
Quantity	5	8	23-30	Numeric
Unit	6	1	31	Alphanumeric
Associate Registrant Number	7	9	32-40	Alphanumeric
DEA Order Form Number	8	9	41-49	Alphanumeric
Transaction Date	9	8	50-57	Numeric
Correction Number	10	8	58-65	Alphanumeric
Strength	11	4	66-69	Alphanumeric
Transaction Identifier	12	10	70-79	Numeric